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PACIFIC GROVE UNIFIED SCHOOL DISTRICT

435 Hillcrest Avenue Pacific Grove, CA 93950

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March 11, 2022

NOTICE OF TEMPORARY CLASSIFIED VACANCY

QUALIFIED DISTRICT EMPLOYEES WILL RECEIVE AN INTERVIEW

POSITIONS: **TEMPORARY INSTRUCTIONAL ASSISTANT**
ROBERT DOWN ELEMENTARY
Kindergarten

HOURS: 3 hrs. per day / 5 days per week/ 180 days per year
9:00 AM – 12:00 Monday-Friday

SALARY: Range 30: Starting at \$ 20.61 per hour

DEFINITION: Under the direct supervision of classroom teachers and other certificated personnel assists in the performance of their duties, supervision of pupils and in instructional tasks.

EFFECTIVE: March 21, 2022 – May 27, 2022 only

DEADLINE: **March 16, 2022**

APPLICATION: Submit a complete application package on EDJOIN:

Pacific Grove Unified School District
Human Resource Department
Billie Mankey, Director, Human Resources
435 Hillcrest Avenue
Pacific Grove, CA 93950.
Phone: 831-646-6507; FAX: 831-646-6527
District website: www.pgusd.org
E-mail: bmankey@pgusd.org

Qualified applicants will be required to complete and pass a PGUSD Instructional Assistant written test.
Test date TBD

A complete classified application package includes a district classified application form, current résumé, and 3 current (with last year) letters of recommendation.

The Pacific Grove Unified School District does not discriminate against on the basis of sex, sexual orientation, gender, gender identity, gender expression, pregnancy, race, ancestry, national origin, religion, color, mental or physical disability, medical condition, genetic information, marital status, age, and military and veteran status.